

Chris [REDACTED]

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Personal Details:

Date of Birth : [REDACTED]
Marital Status : Single
Citizenship : British
Native Language: English

Educational Qualifications:

- **Degree:** BSc (Hons) 2005 – 2008 Geography, Durham University
- **A Levels:** 2002 – 2004 Our Lady's Sixth Form College Royton, Oldham, England
 - Geography : A
 - Business Studies : A
 - Technology : B
 - Biology (AS) : C
- **GCSE's:** 1997 – 2002 Our Lady's R.C. High School, Oldham, England, 11 grade A-C.
- Completed and passed intensive TEFL qualification from ITC (Nov 2008)

Professional Summary

I have over 10 years' experience in personal service, training, and teaching environments. My ability to independently familiarize myself with and thrive in new environments and teaching methods has propelled me into formal and informal leadership positions. My proficiency with Windows 7, Microsoft Office 2010, Power Director 10 and other video and computer applications has enabled me to record and create high quality movies for speech contests and hakwon use. As the longest serving member of all teachers of the most successful hakwon in the area, I possess a unique perspective on effective teaching styles.

Previous Employment

February 2011- Present: Foreign Teacher **YBM IVY Kids ECC Plus** Jinjeop-eup, Namyangju-si

- Appointed Head Foreign Teacher responsible for welcoming, training, and acclimating 8 new foreign hires and interviewing 20+ potential foreign candidates.
- Create exciting lessons and curricula for Kindergarten (7 years) and Elementary students (8-13yrs) covering a variety of subject material while integrating and reinforcing English language studies.
- Responsible for writing and creating audio recordings of speeches for students to listen to and practice with outside the classroom environment.

- Write and edit musical performance scripts tailored to fit each student's personality and ability.
- Manage all technical aspects for stages productions and graduation ceremonies including music, lighting, PowerPoint slides and curtains.
- Act as the photographer of all monthly events and parties in our school and all field trips.

February 2009 - January 2011: Aircraft Dispatcher at **Servisair** Manchester Airport.

- Utilized strong time management abilities and worked to extremely strict time deadlines, arranging all required services to turn an aircraft around and for it to depart safely and on time.
- Planned the weight load of each aircraft and calculated to ensure the centre of gravity was within safe limits using essential math and precision.
- Developed strong internal communications and rapport with many people in various areas and departments to ensure fast turnarounds.
- Confirmed all detailed information was correct before signing legal documents to allow each aircraft to depart.

September to December 2008: Financial Administration **3663 First For Foodservice** Manchester.

- Created formulas and calculating for money payment using Microsoft Excel.
- Fostered strong relationships with suppliers, handled aggressive communications, and resolved issues.
- Created, organised, and updated company documents for future reference by employees and managers.

September 1997–December 2008: **The Roebuck Inn** Maitre De, Bar Staff, Kitchen Staff, Waiting on in Manchester

- Organised 60 table plans and made over 120 customers feel welcomed week to week basis.
- Assigned jobs to other members of staff to ensure smooth operations of restaurant.

Extra Curricular Activities, Sports and Hobbies:

As a keen amateur photographer, I have an extensive set of good quality equipment which I have used in school and outside at various events. I am also studying Korean which I like to practice and am keen to keep learning. As captain of my University College Football team, I was responsible for arranging training sessions, picking the team line up and representing my team at Durham University sport meetings. For this I received full colours at the sportsman's ball 2008. I rowed for my college and was selected to be in the first 8 crew, from a total of 80 novices. I coached new rowers who joined the club, I also coached at a local soccer club in the UK for kids aged between 10-13 years old.